



# SYLVAN TOWNSHIP

18027 Old US 12

Chelsea, Michigan 48118-9673

(734) 475-8890

Fax: (734) 475-8905

Please take notice that Planning Commission of Sylvan Township will hold a regular meeting at 7:00 p.m. on August 27, 2020 by convening the Commission through remote electronic access as provided in this Notice. Proceedings conducted at this meeting are being conducted pursuant to the provisions of the Michigan Open Meetings Act and Executive Orders allowing flexibility in complying with the Michigan Open Meetings Act issued by Governor Gretchen Whitmer.

1. The Planning Commission is meeting electronically, there will be no one meeting at the Township Offices. The Public notice of this meeting is attached to this notice.
2. Individuals are encouraged to actively participate in the meeting through electronic participation using Zoom, including providing public comment, through online electronic conferencing and telephone. To download Zoom, go to the following link: <https://zoom.us/support/download>.
3. After downloading and launching Zoom, you may join the meeting using the link or telephone numbers below. For more help on signing in and joining a meeting, please view the following: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>.
4. HOW TO PARTICIPATE:
  - a. It is recommended that all individuals participate electronically. Participants can access the electronic meeting through the following link:

<https://us02web.zoom.us/j/86906348133?pwd=WXFZC0UyZm5TUeGra1ZhL3ZQeEdPdZ09>

- The Zoom Meeting ID is **869 0634 8133**
  - The Password is **995005**
- b. If needed participants can access the meeting via telephone by calling:
- {312} 626-6799 or {646} 558-8656
- The Zoom Meeting ID is **869 0634 8133**
  - The Password is **995005**

Members of the public will only be able to speak during the public hearings and public comment portions of the meeting/public hearings and such comments will be limited to three minutes per person during each opportunity to speak. To provide for orderly public participation a person wishing to speak must state their name and request to be recognized by the Planning Commission Chairperson. The Chairperson will recognize all persons wishing to speak during the public hearings and public comment.

<b>SUPERVISOR</b>	<b>CLERK</b>	<b>TREASURER</b>	<b>TRUSTEE</b>	<b>TRUSTEE</b>
<b>TOM McKERNAN</b>	<b>KATHLEEN KENNEDY</b>	<b>RODNEY BRANHAM</b>	<b>KURT P KOSECK</b>	<b>CYNDI JABARA</b>



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- 5. Questions and comments may also be submitted prior to the meeting by email or by calling the Township Clerk, Kathleen Kennedy, at [kkennedy@sylvan-township.org](mailto:kkennedy@sylvan-township.org) or (734) 475-8890 ext. 116.
- 6. Further information and materials related to this meeting can be found on the Township's website at [www.sylvan-township.org](http://www.sylvan-township.org)
- 7. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Township Clerk at [kkennedy@sylvan-township.org](mailto:kkennedy@sylvan-township.org) or (734) 475-8890 ext. 116, at least four days in advance of the meeting to request assistance.
- 8. Please test your meeting software prior to the meeting. If you are unable to access the software due to technical difficulties, please call the Clerk prior to the scheduled meeting. Every effort will be made to ensure participation in the meeting.

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### Proof of Posting

This is to certify that I posted a true copy of this notice at the Sylvan Township Hall and on the Township's website [www.sylvan-township.org](http://www.sylvan-township.org) on August 12, 2020 at 10:00 AM. A true copy of this notice is on file in the Clerk's Office, located at 18027 Old U.S. 12, Chelsea, MI 48118.

Kathleen E. Kennedy, Township Clerk  
18027 Old U.S. 12  
Chelsea, MI 48118  
(734) 475-8890, ext. 116